Recertification Programme Supervision Checklist

Use this checklist if it is helpful for tracking how you are going with the Recertification Programme.

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| Practitioner: | Registration Number: |
| Recertification Status:  Tick or highlight   * New Graduate (NG) * Return to Practice in Aotearoa New Zealand (RTP) * Overseas Qualified Practitioner (OQP) | * Restoration to the Register (RTR) * Board-imposed Condition (BiC) * Other: |
| Supervisor: | Registration Number: |
| Start Date: | End Date: |

Link: <https://www.otboard.org.nz/site/practitioner/recertification?nav=sidebar>

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| **Activities** | **Completed** |
| * OTBNZ letter to practitioner stating requirements seen and discussed |  |
| * Clarity around OTBNZ recertification induction and orientation requirements / document |  |
| * Nature and purpose of supervision discussed |  |
| * Using OTBNZ Supervision Log via myOTBNZ |  |
| * Review/discussion of OTBNZ Scope of Practice 2022 |  |
| * Review/discussion of OTBNZ Code of Ethics 2022 |  |
| * Review/discussion of OTBNZ Competencies for Registration and Continuing Practice 2022 |  |
| * Understanding of Registration and Practising Certificate requirements |  |
| * Review/discussion of OTBNZ Competence Self-Assessment Plan (RTP or OQP) |  |
| * Clinical practice and clinical/professional reasoning discussions |  |
| * Review/discussion of OTBNZ Supervision Requirements for Occupational Therapists 2020 |  |
| * Supervisor nominated and accepted as the practitioner’s ePortfolio supervisor |  |
| * ePortfolio support/coaching/engagement occurs; plans in place (within 3 months) |  |
| * ePortfolio supervisor statements completed by Supervisor (within the first six months) |  |
| * Professional supervision conducted (reflective practice, professional development, audit); process is supportive and mindful of the power­ differentials |  |
| * Orientation to the health system, funding models, legislation, and ACC |  |
| * Te Rito online bicultural competency course completed |  |
| * Participation in practice setting Te Tiriti o Waitangi training and education opportunities |  |
| * Supervisor report / declaration completed online at the end |  |
| * Practitioner application for removal from recertification programme at the end |  |
| * Recertification condition removed by OTBNZ |  |
| * Access to Kaupapa Māori Supervision (for Tangata Whenua practitioners) |  |
| * Seek advice from OTBNZ for clarification and any concerns about the competence |  |