Recertification Programme Supervision Checklist

Use this checklist if it is helpful for tracking how you are going with the Recertification Programme.

|  |  |
| --- | --- |
| Practitioner:  | Registration Number:  |
| Recertification Status: Tick or highlight * New Graduate (NG)
* Return to Practice in Aotearoa New Zealand (RTP)
* Overseas Qualified Practitioner (OQP)
 | * Restoration to the Register (RTR)
* Board-imposed Condition (BiC)
* Other:
 |
| Supervisor:  | Registration Number:  |
| Start Date:  | End Date:  |

Link: <https://www.otboard.org.nz/site/practitioner/recertification?nav=sidebar>

|  |  |
| --- | --- |
| **Activities** | **Completed** |
| * OTBNZ letter to practitioner stating requirements seen and discussed
 |  |
| * Clarity around OTBNZ recertification induction and orientation requirements / document
 |  |
| * Nature and purpose of supervision discussed
 |  |
| * Using OTBNZ Supervision Log via myOTBNZ
 |  |
| * Review/discussion of OTBNZ Scope of Practice 2022
 |  |
| * Review/discussion of OTBNZ Code of Ethics 2022
 |  |
| * Review/discussion of OTBNZ Competencies for Registration and Continuing Practice 2022
 |  |
| * Understanding of Registration and Practising Certificate requirements
 |  |
| * Review/discussion of OTBNZ Competence Self-Assessment Plan (RTP or OQP)
 |  |
| * Clinical practice and clinical/professional reasoning discussions
 |  |
| * Review/discussion of OTBNZ Supervision Requirements for Occupational Therapists 2020
 |  |
| * Supervisor nominated and accepted as the practitioner’s ePortfolio supervisor
 |  |
| * ePortfolio support/coaching/engagement occurs; plans in place (within 3 months)
 |  |
| * ePortfolio supervisor statements completed by Supervisor (within the first six months)
 |  |
| * Professional supervision conducted (reflective practice, professional development, audit); process is supportive and mindful of the power­ differentials
 |  |
| * Orientation to the health system, funding models, legislation, and ACC
 |  |
| * Te Rito online bicultural competency course completed
 |  |
| * Participation in practice setting Te Tiriti o Waitangi training and education opportunities
 |  |
| * Supervisor report / declaration completed online at the end
 |  |
| * Practitioner application for removal from recertification programme at the end
 |  |
| * Recertification condition removed by OTBNZ
 |  |
| * Access to Kaupapa Māori Supervision (for Tangata Whenua practitioners)
 |  |
| * Seek advice from OTBNZ for clarification and any concerns about the competence
 |  |